

PERSPECTIVE PLAN – ACADEMIC YEAR 2019-20

DEPARTMENT OF INFORMATION TECHNOLOGY

Date: 31-05-2019

S. No.	Date of the Event	Plan (Name of the Event)	SOP (Standard Operating Procedure)	Budget for the Event	Name of the Staff Responsible	Target Beneficiary
1.	10-06-2019 To 22-06-2019	Bridge Course on Oracle	Annexure-1	10,000/-	Mr.M.Ashok	III-IT IV-IT
2.	10-12-2020 to 20-12-2020	Bridge Course on dot Net	Annexure-1	10,000/-	Mr.M.Ashok	III-IT IV-IT
3.	12-7-2019	Professional Development programs – Faculty Orientation Program	Perspective Plan <ul style="list-style-type: none">• Proposal and Principal permission letter• Brochure• Attendance• Certificate copy• Post Event Report All the documents are submitted to department repository	-	Mr.S.Vikram Sindhu	Dept.of IT

4.	27-07-2019 17-08-2019 28-09-2019 30-10-2019 08-11-2019 13-12-2019 14-01-2019 18-02-2019 24-03-2019 21-04-2020	Brain Storming Session	ANNEXURE- I	NA	Faculty will conduct	II,III,IV Year Students
5.	21/07/2019 30/07/2019 07/08/2019 15/08/2019 23/08/2019 30/08/2019 06/09/2019 13/09/2019 18/09/2019 23/09/2019 5/10/2019 12/10/2019 20/10/2019 27/10/2019 4/11/2019 11/11/2019 18/11/2019 29/11/2019 6/11/2019 15/11/2019 23/11/2019 29/11/2019	Remedial Classes One remedial class per week	ANNEXURE- I	NA	Faculty will conduct	II,III,IV Year Students

6.	13/12/2019 23/12/2019 29/12/2019 05/01/2020 12/01/2020 28/01/2020 06/02/2020 13/02/2020 22/02/2020 27/02/2020 09/03/2020 16/03/2020 23/03/2020 30/03/2020 17/04/2020 22/04/2020 27/04/2020	Remedial Classes : One remedial class per week	ANNEXURE- I	NA	Faculty will conduct	II,III,IV Year Students
7.	25-06-2019 To 05-07-2019	Soft Skills Training on Benefits of Reading Habit in Career Building	ANNEXURE- I	NA	Soft skills trainer	II & III-II

8.	17-8-2019	Workshop on Android Application Development	ANNEXURE I	50000/-	Mr.Shraban Kumar Apat	III-IT
9.	01-06-2019	MoUs	ANNEXURE I	NA	Mr.Vikram Sindhu	Students
10.	11-07-2019	MoUs	ANNEXURE I	NA	Mr.Vikram Sindhu	Students
11.	03-01-2020	MoUs	ANNEXURE I	NA	Mr.Vikram Sindhu	Students
12.	08-02-2020	MoUs	ANNEXURE I	NA	Mr.Vikram Sindhu	Students

13.	18-12-2019 & 06-04-2020	Research Papers Two Per faculty	NA	NA	Mr.Shraban Kumar Apat	Faculty
14.	21-06-2019	Life skills on Yoga & Meditation	<ul style="list-style-type: none"> • Proposal and Principal permission letter • Chief guest invitation and acceptance • Brochure • Attendance All the documents are submitted to department repository	10000/-	Ms.Vijaya lakshmi	All IT faculty
15.	7/6/2019	Life skills- Swimming	<ul style="list-style-type: none"> • Proposal and Principal permission letter • Brochure • Attendance All the documents are submitted to department repository	10000/-	Mr.M.Ashok	All IT faculty
16.	Every day last hour	Slow Learners Remedial classes	<ul style="list-style-type: none"> • One remedial class per week /per subject – throughout the semester 	-	Concerned subject faculty	All Sections
17.	27-07-2019 17-08-2019 31-08-2019 21-09-2019 28-09-2019 19-10-2019 26-10-2019 23-11-2019	Slow Learners Slip tests	<ul style="list-style-type: none"> • Defining Slow Learners-Who have highest number of backlogs or Who secured less percentage of aggregate comparatively to the previous semesters • Principal permission letter • Acceptance letter • Conduction of Slip tests • Attendance Sheet 	-	Concerned subject faculty	All Sections of II and III year Students

	21-12-2019 28-12-2019 18-01-2020 25-01-2020 15-02-2020 22-02-2020 14-03-2020 21-03-2020		<ul style="list-style-type: none"> • Evaluation of Papers • Post Event Report of marks 			
18.	13/08/2019	Language labs : English Grammar Lab	ANNEXURE- I	NA	S & H Faculty	All Students of II, III, IV Years.
19.	07-09-2019 02-11-2019	Slow Learners Group discussion	<ul style="list-style-type: none"> • Defining Slow Learners-Who have highest number of backlogs or Who secured less percentage of aggregate comparatively to the previous semesters • Principal permission letter • Acceptance letter • Conducting Group discussion • Attendance Sheet • Post Event Report 	-	Soft skills faculty	All Sections of III and IV year Students
20.	18-01-2020 21-03-2020	Slow Learners Group discussion	<ul style="list-style-type: none"> • Defining Slow Learners-Who have highest number of backlogs or Who secured less percentage of aggregate comparatively to the previous semesters • Principal permission letter • Acceptance letter • Conducting Group discussion 	-	Soft skills faculty	All Sections of III and IV year Students

			<ul style="list-style-type: none"> • Attendance Sheet • Post Event Report 			
21.	20/5/2019 to 20/6/2019	Advance Learners Soft skills training	<ul style="list-style-type: none"> • Proposal and Principal permission letter • Chief guest and Resource persons - invitation and acceptance • Budget proposal with schedules and Expenditure Statement, Bills and Voucher copies • Attendance • Feed Back form and analysis • Post Event Report <p>All the documents are submitted to department repository</p>	-	Mrs.Prashanthi	IV-IT
22.	20-7-2019	Seminar on Cloud Computing	ANNEXURE I	10000/-	Mr.Vikram Sindhu	IV-IT
23.	23-8-2019	Seminar on Network Security	ANNEXURE I	10000/-	Ms.Prathima	III-IT
24.	19/7/2019	Proposals for Research project :Opinion Mining for Social Networking Site	<ul style="list-style-type: none"> • Proposal and Principal permission letter • Budget proposal with schedules and Expenditure Statement, Bills and Voucher copies • Research Report <p>All the documents are submitted to department repository</p>	15000/-	Mr.Shraban Kumar Apat	All IT faculty

25.	16-8-2019	Activities for promotion of universal values, national values, human values, national integration, communal harmony and social cohesion	ANNEXURE I	5000/-	Mr.Anand Kumar Sharma	All IT Faculty
26.	1-10-2019	Activities for promotion of universal values, national values, human values, national integration, communal harmony and social cohesion	ANNEXURE I	5000/-	Mrs.Prashanthi	All IT Faculty
27.	25-10-2019	Lab to Land	<ul style="list-style-type: none"> • Proposal and Principal permission letter • Budget proposal with schedules and Expenditure Statement, Bills and Voucher copies • Certificate copy • Post Event Report <p>All the documents are submitted to department repository</p>	30000/-	Mrs.Vikram Sindhu	Project students with guide
28.	19-10-2019	Workshop on IOT Tools	ANNEXURE I	30000/-	Mr.Shraban Kumar Apat	II-IT

29.	27-08-2019	Field trips- Industrial Visit to TCS.(II YEAR Students)	ANNEXURE II	10000/-	Mr.M.Ashok	II-IT
30.	4-10-2019	Field trips- Industrial Visit to TCS (III Year- Ist Semester)	ANNEXURE II	10000/	Mrs.Vijaya Lakshmi	III-IT
31.	6-9-2019	Field trips- Industrial Visit to TCS (IV Year- Ist Semester)	ANNEXURE II	10000/	Mr.V.Sravan Kiran	IV-IT
32.	During Semester break & Summer vacation	Internships	<ul style="list-style-type: none"> • Principal permission letter • list of students with their contact no. (preferably mobile phone), • Undertaking letter from student and Parent • Certificate copy • Post Event Report <p>All the documents are submitted to department repository</p>	-	Mr.S.Vikram Sindhu	All IT Students
33.	5-8-2019	Guest lecture on Android Application Development	ANNEXURE III	10000/-	Mr.Chandrashekar Reddy.	IV-IT
34.	27-9-2019	Guest lecture on Data Mining	ANNEXURE III	10000/-	Mrs.Prashanthi	III-IT
35.	14-10-2019	Guest lecture on Computer Organization	ANNEXURE III	10000/	Mr.Anand Kumar Sharma	II-IT

36.	06/03/2020	Technosmec Events	ANNEXURE I	50000/-	Mr.V.Sravan Kiran	IT students
37.	20/02/2020	TAM activities	ANNEXURE I	50000/-	Mr.Anand Kumar Sharma	Registered TAM IT students
38.	2-3-2020	Activities for promotion of universal values, national values, human values, national integration, communal harmony and social cohesion	ANNEXURE I	5000/-	Ms.Prathima	All IT Faculty
39.	27/11/2019	Feed Back From Stake Holder- Alumini Students	ANNEXURE VI	10000/-	Mr.Shraban Kumar Apat	Dept.of IT & All Stake Holders
40.	09/03/2020	Feed Back From Stake Holder- Alumni Students	ANNEXURE VI	10000/-	Mr.S.Vikram Sindhu	Dept.of IT & All Stake Holders
41.	15/8/2019	Extension Activities- NCC	ANNEXURE IV	-	Mr.M.Ashok	NCC students
42.	16/11/2019 & 03/10/2019	Extension Activities-Street Cause	ANNEXURE IV	20000/-	Mr.M.Ashok	Interested Students

43.	25/1/2020	Extension Activities-NSS	ANNEXURE IV	-	Mr.M.Ashok	NSS students
44.	04/03/2020	Extension Activities- Helping Hands	ANNEXURE IV	20000/-	Mr.M.Ashok	Interested Students
45.	01/11/2019	Extension and Outreach Programs- Swatch Bharat	<ul style="list-style-type: none"> • Proposal and Principal permission letter • Chief guest and Resource persons - invitation and acceptance • Brochure • Attendance • Post Event Report <p>All the documents are submitted to department repository</p>	-	Mr.V.Sravan Kiran	All IT faculty students can participate
46.	2/12/2019	Extension and Outreach Programs-AIDS awareness	<ul style="list-style-type: none"> • Permission Letter from Principal. • Chief guest • list of students with their contact no. (preferably mobile phone), • list of faculty-escorts with their contact details, • Post Event Report <p>All the documents are submitted to department repository</p>	-	Mr.M.Ashok	All IT faculty students can participate
47.	7/3/2020	Extension and Outreach Programs- Gender Issues(Women's	<ul style="list-style-type: none"> • Permission Letter from the Principal. • Chief guest • list of students with their contact no. (preferably mobile phone), • list of faculty-escorts with their contact details, 	10000/-	Mrs.Prashanthi	Dept of IT Lady faculty

		Day)	<ul style="list-style-type: none"> • Post Event Report All the documents are submitted to department repository			
48.	18-10-2019 & 19-10-2019	Professional development programs- Faculty Development Program	ANNEXURE IV	50000/-	Mr.Shraban Kumar Apat	Dept.of IT
49.	3-1-2019	Guest lecture on Real Time Operating Systems.	ANNEXURE III	10000/-	Mr.V.Sravan Kiran	II-IT
50.	22-1-2019	Guest lecture on Emerging Classification Techniques in Image and Video Processing	ANNEXURE III	10000/-	Mr.Vikram Sindhu	III-IT
51.	Every Tuesday (7 th hour)	Mentoring	<ul style="list-style-type: none"> • Permission Letter • List of students with their contact no. (preferably mobile phone), • list of mentoring faculty with their contact details, • Students problems both in academics & stress related issues • Post Event Report All the documents are submitted to department repository	-	Mr.Shraban Kumar Apat	All Year Sections
52.	12-02-2020	Field trips- Industrial Visit	ANNEXURE II	10000/-	Mr.M.Ashok	II-IT

		Infosys (II Year IInd Semester-)				
53.	21/3/2020	Field trips- Industrial Visit to Infosys (III Year IInd Semester)	ANNEXURE II	10000/-	Mr.V.Sravan Kiran	III-IT
54.	12-03-2020	Field trips- Industrial Visit to Infosys (IV Year II nd Semester)	ANNEXURE II	10000/-	Mr.M.Vikram Sindhu	IV-IT
55.	20-2-2020	Seminar on Algorithms	ANNEXURE I	6000/-	Mrs.Prashanthi	III-IT
56.	05-03-2020	Seminar on Cluster Computing	ANNEXURE I	5000/-	Mr.V.Sravan Kiran	IV-IT
57.	22-01-2020	Workshop on Cloud Storage	ANNEXURE I	30000/-	Mr.S.Vikram Sindhu	II-IT
58.	13-3-2020	Workshop on Semantic Web	ANNEXURE I	30000/-	Mr.V.Prathima	IV-IT
59.	22-8-2019	Sports and cultural activities	ANNEXURE V	-	Mr.M.Ashok	All IT students & Staff
60.	23-10-2019	Sports and cultural activities	ANNEXURE V	-	Mr.M.Ashok	All IT students & Staff
61.	27-12-2019	Sports and cultural activities	ANNEXURE V	-	Mr.M.Ashok	All IT students & Staff

62.	19-3-2020	Sports and cultural activities	ANNEXURE V	-	Mr.M.Ashok	All IT students & Staff
63.	14-3-2020	Professional development programs -FDP on JAVA	ANNEXURE IV	10000/-	Mr.Shraban Kumar Apat	Dept.of IT
64.	20/4/2020	Lab to Land	<ul style="list-style-type: none"> • Proposal and Principal permission letter • Budget proposal with schedules and Expenditure Statement, Bills and Voucher copies • Certificate copy • Post Event Report <p>All the documents are submitted to department repository</p>	30000/-	Mr.M.Ashok	Project students with guide
65.	30/4/2020	Proposals for Research project	<ul style="list-style-type: none"> • Proposal and Principal permission letter • Budget proposal with schedules and Expenditure Statement, Bills and Voucher copies • Research Report <p>All the documents are submitted to department repository</p>	15000/-	Mr.Shraban Kumar Apat	All IT faculty
66.	16-3-2020	Department Internal Audit	<ul style="list-style-type: none"> • Principal permission letter • Audit Report <p>All the documents are submitted to department repository</p>	-	Mr.V.Sravan Kiran & Ms.Prathima	Audit members
67.	19/12/2019 to 29/12/2019	Certification course on qlikview	<p>SOP:</p> <ul style="list-style-type: none"> • Proposal and Principal permission letter • Resource persons - invitation and acceptance • Brochure, Syllabus & Lesson Plan 	30,000/-	Mr.M.Ashok	3 rd & 4 th year IT Students

			<ul style="list-style-type: none"> • Budget proposal • Registration and attendance of the participants • Feed Back form and analysis • Post Event Report 			
68.	12-31 st May 2020	Internships	<p>SOP</p> <ul style="list-style-type: none"> • Proposal and permission letter from principal by students • Permission and acceptance letter from company • Certificates • Post Event Report 	-	Mr.Shraban Kumar Apat	II,III,IV Year IT students
69.	Every Tuesday 7 th hour	Mentoring Duties	<p>SOP</p> <ul style="list-style-type: none"> • Each faculty will be assigned a group of 20 students for mentoring • Faculty along with his 20 students will assemble in a allotted classroom • Faculty will counsel the students individually • Preparing and submission of mentor mentee report to the HOD 	-	All IT Faculty	All IT students
70.	1 st day of every month	Brainstorming session	<p>SOP</p> <ul style="list-style-type: none"> • Proposal and permission letter from principal • Bringing a group of students together to address a problem, challenge or opportunity • Ask the group to generate as many ideas as possible • Review the ideas, select the most interesting, and then lead a discussion 	-	All IT Faculty	All IT students

			about how to combine , improve, and/or implement the ideas			
71.	Every week – Wednesday – 7 th hr – II yr Friday – 7 th hr –III yr Monday – 7 th hr – IV yr	Remedial classes	SOP <ul style="list-style-type: none"> • Identifying the slow learners based on result analysis • Permission & acceptance letter from principal • Conducting the remedial classes • Attendance • Event report 	-	All IT Faculty	Slow learners
72.	24/10/2019 & 25/10/2019	Participation of students in professional bodies	SOP <ul style="list-style-type: none"> • Invitation from the organizing institute • Permission & acceptance letter from principal for the students to participate in the events organized by the members of the professional bodies • Certificate • Event report 	-	Mrs.Prashanthi	Student members of ISTE student forum
73.	25/09/2019 & 26/09/2019	Refreshers Course	SOP <ul style="list-style-type: none"> • Permission & acceptance letter from principal • Invitation and acceptance letter from expert • Faculty attendance • Feedback on course • Post event report 	15,000	Mr.Anand Kumar Sharma	IT Faculty
74.	28/11/2019 & 29/11/2019	Short term course	SOP <ul style="list-style-type: none"> • Permission & acceptance letter from principal • Invitation and acceptance letter from 	20,000	Mr.V.Sravan Kiran	IT Faculty

			expert <ul style="list-style-type: none"> • Faculty attendance • Feedback on course • Post event report 			
75.	24/01/2020	Value added courses (Competition Exams)	SOP <ul style="list-style-type: none"> • Permission & acceptance letter from principal • Invitation and acceptance letter from Resource person • Budget proposal • Syllabus, Lesson Plan • Attendance • Feedback and its analysis • Certificates • Post event report 	25,000	Mr.S.Vikram Sindhu	3 rd yr IT students
76.	09-12 -2020	Certification Program on Tableau	SOP <ul style="list-style-type: none"> • Permission & acceptance letter from principal • Budget proposal • Invitation and acceptance letter from Resource person • Syllabus, Lesson Plan • Attendance • Feedback and its analysis • Certificates • Post event report 	25,000	Mr.Vikram Sindhu	3 rd yr IT students
77.	31-09-2019	Research Project cloud computing and a betterments of IT Resourcing	SOP <ul style="list-style-type: none"> • Identify the Problem. • Review the Literature. • Clarify the Problem. 	1,00,000	Mr.S.Vikram Sindhu	-

			<ul style="list-style-type: none"> Clearly Define Terms and Concepts. ... Define the Population. Develop the Instrumentation Plan. Collect Data. Analyze the Data. 			
78.	19-02-2020	Research Project Design and implementation of encrypted data base system.	<p>SOP</p> <ul style="list-style-type: none"> Identify the Problem. Review the Literature. Clarify the Problem. Clearly Define Terms and Concepts. ... Define the Population. Develop the Instrumentation Plan. Collect Data. Analyze the Data. 	1,00,000	Mr.Shraban Kumar Apat	-
79.	23-12-2019	Book Publication: Java Programming	<p>SOP</p> <ul style="list-style-type: none"> Choose a Topic. Write your book. Edit your book. Decide on a title. Design your book cover. Format your book. 	25,000	Mr.Shraban Kumar Apat	II IT
80.	15-04-2020	Book Publication: Compiler Design	<p>SOP</p> <ul style="list-style-type: none"> Choose a Topic. Write your book. Edit your book. Decide on a title. Design your book cover. Format your book. 	25,000	Mr.Vikram Sindhu	III IT

81.	14/08/2019 & 26/01/2020	Contribution to local communities (fruit distribution to the patients in government hospitals)	<ul style="list-style-type: none"> • Proposal and Principal permission letter • Budget proposal with schedules and Expenditure Statement, Bills and Voucher copies • Attendance • Post Event Report 	20,000	Mr.V.Vikram Sindhu	-
82.	02/08/2019 & 03/08/2019	Conference	ANNEXURE I	30,000	Mr.M.Ashok	All IT Faculty

ANNEXURE I (Workshops ,Seminars , TAM activities , TechnoSMEC Events & Activities for Promotion of Universal Values, National Values, Human Values, National Integration, Communal Harmony and Social Cohesion):

- Proposal and Principal permission letter
- Chief guest and Resource persons - invitation and acceptance
- Brochure
- Budget proposal with schedules and Expenditure Statement, Bills and Voucher copies
- Attendance
- Feed Back form and analysis
- Certificate copy
- Post Event Report

All the documents are submitted to department repository

ANNEXURE II (FIELD TRIPS- INDUSTRIAL VISIT)

- Permission Letter from the visiting companies,
- Permission letter, Route Map,
- List of students with their contact no. (preferably mobile phone),
- List of faculty-escorts with their contact details,
- Undertaking letter from student and Parent,
- Driving License
- Post Event Report

All the documents are submitted to department repository

ANNEXURE III (GUEST LECTURES)

- Proposal and Principal permission letter
- Chief guest and Resource persons - invitation and acceptance
- Brochure
- Budget proposal with schedules and Expenditure Statement, Bills and Voucher copies
- Attendance
- Feed Back form and analysis
- Post Event Report

All the documents are submitted to department repository

ANNEXURE IV (EXTENSION ACTIVITIES, FDP)

- Proposal and Principal permission letter
- Budget proposal with schedules and Expenditure Statement, Bills and Voucher copies
- Attendance
- Certificate copy
- Post Event Report

All the documents are submitted to department repository.

ANNEXURE V (SPORTS AND CULTURAL ACTIVITIES)

- Proposal and Principal permission letter
- Chief guest and Resource persons - invitation and acceptance
- Brochure
- Budget proposal with schedules and Expenditure Statement, Bills and Voucher copies
- Certificate copy

All the documents are submitted to department repository

ANNEXURE VI (FEED BACK FROM STAKE HOLDER)

- Permission Letter from the Principal.
- List of students with their contact no. (preferably mobile phone),
- List of faculty-escorts with their contact details,
- Post Event Report

All the documents are submitted to department repository

IT-HOD

